

January 8, 2019

Attendees: N. Burgin, M. Gavazzi(presiding), E. Katz Greenstein, C. Kennedy, M. Miller, A. Nock

Also attending: P. Hicok, J. Charde

Approval of December minutes: Approved on a motion made by M. Gavazzi, seconded by M. Miller.

No public comment.

Treasurer's report and approval of expenditures: The Finance Committee recommends that we pay the bills. Motion was approved by a second by N. Burgin.

Building Committee report: The committee met yesterday. We had a discussion and review of the spend out. Also discussions on how to deal with the south and west walls and the HVAC system. We discussed the options of small bonding. We are not close to having a Capital Campaign get off the ground. M. Miller will look at NYS grants. There may be small grants for smaller issues. We need to prioritize. M. Gavazzi is looking for old academy pictures that show the front of the building. Our next meeting will be February 5, at 5PM, at the Main Library.

Administration Committee report: The final draft of the director's evaluation is not finalized yet. A. Nock is hoping to get it typed onto M. Miller's computer.

Fundraising Committee: C. Kennedy said we have not yet met. There is lots of interest. M. Gavazzi wants the board members to meet first. Tom Nardacci, the head of Gramercy is interested. Gramercy digitized ten years of the Troy Sentinel. Those on the Fundraising Committee: E. Katz Greenstein, M. Miller, A. Nock. We would start with a mini campaign.

DVD late fines: Currently patrons are charged one dollar a day in late fees. This confuses the patrons and causes conflict at the circulation desk. If we were to change the late fee to ten cents per day, as we do for books, we would lose \$1,700 in fines. M. Gavazzi pointed out that is one quarter of our fine income. She also said that Albany Public Library has done away with all their fines. P. Hicok said, "Albany is an interesting experiment." M. Miller and A. Nock made and seconded the motion that we reduce DVD fines from one dollar per day to ten cents per day. Approved. The director needs to consult with the circulation desk before it goes into effect.

President's report: No report

Director's report: Christine Filippelli is on maternity leave. We hired a temp worker, Jessica Hoffman, for three months. We will be interviewing to fill Loyce Szalasny's position, which is under 17 hours. The undesignated construction account is \$204,094. \$176,516 of that is encumbered.

UHLS report: E. Katz Greenstein reported that Advocacy Day is February 27. Those attending should meet in "The Well" of the Capital. Many libraries across the state send representatives. We go as a UHLS group. February 19 is prep day for Advocacy Day. This prep day will be hosted by Capital District Library Council on Essex Street in Albany. It meets from 10:30-12. CORE training is January 16, at 6:00 pm. The question was brought up earlier, what are we paying Upper Hudson for? The answer is the automated system. UH is the broker for the databases. It is a pass through account.

Old business/new business: M. Gavazzi proposed a motion to make a request of the Foundation for \$25,000. This motion was seconded by M. Miller. Approved. Four windows have fallen out of the Lansingburgh branch. Fortunately, no one has been injured. The director will be following up with the window contractor. Fundraising tally: the biggest contributor was Fagan Financial. We are seeing some new people donate. Community Foundation Grant: N. Preston wants to start up small groups: The Foundation, patrons and staff would each have a group. The Board needs to boil down our questions.

Next meeting February 12. Finance meeting is 5:15, Board meeting at 5:30. C. Kennedy and N. Burgin moved to adjourn. Approved.