

Meeting of the Board of Trustees of the Troy Library Aug14, 2018

Attendees: N. Burgin, M. Gavazzi, E. Katz Greenstein(presiding), M. Miller, A. Nock , M. Oliver

Also attending: J. Charde, P. Hicok

Minutes: Correction of July minutes: replace "170 registered voters" with "170 attendees at the annual diner/meeting". M. Oliver made the motion to accept the minutes, with correction. M. Gavazzi seconded the motion. Approved.

No Public Comment.

Finance: The Finance Committee went through all the bills and the income statement. M. Oliver made the motion to "pay the bills". M. Gavazzi seconded the motion. Approved.

Building Committee: We are trying to schedule a meeting for September.

Administration Committee: We had our first meeting and reviewed different ways libraries do evaluations. The committee would like a job description of the Director. Our next meeting will be Monday, September 17 at 5:30, right before the informational session at the Main library. A reminder: The informational meeting is Sept. 13 at 7PM at Lansingburgh.

Review of upcoming elections: We have received petitions from E. Katz Greenstein and Bruce King. Election information is on the front page of our Web site. We will be sending out 3,800 newsletters with voter information. We also have bookmarks with the election dates and locations. The Budget information is going on the website tomorrow. E. Katz Greenstein said to make sure the people knew they were voting for both the Trustees and the 2019 Budget. The participation of the League of Women Voters has been confirmed.

Lighting proposal for Lansingburgh: See the Director's Report August 2018. We are retaining fixtures, removing ballasts, and replacing them with LED bulbs. We need to change some of the connectors. E. Katz Greenstein asked "Can someone clean them?" The annual electric bill for Lansingburgh is \$6,306 for lighting. This would cut the amount almost in half. Right now an electrician comes in a couple of times a year to fix the fixtures. The question came up, "Who hauls the bulbs away?" The Director needs a resolution: should the expense come out of the operating budget or the construction one? M. Miller made the motion, "Troy Public Library will engage Hope Energy to install LED lighting at Lansingburgh using money from the operating budget." E. Katz Greenstein seconded the motion. Approved.

President's report: Nancy Preston says the audit report, to see our funding history, is nearing completion. When can we meet with her? Should it be a meeting of a small group or the full board? We decided the full board will meet with Nancy Preston on August 23 AT 6:30. Upper Hudson is not meeting this month. Their Service Committee is now meeting to review the applications for the Construction Grants, which will be voted on in September. Mary Fellows received a grant for the great expedition of all 29 member libraries

and six branches. That starts in September. TPL Friends did a Book Seller's pop up sale at the Troy Flea last week. The sale did well. E. Katz Greenstein was accepted to the "Space Program". It was at Paul Smith College and had a very good speaker. She will email the slides from that program.

Director's report: Staff is undergoing changes. The Civil Service list for library assistant is no longer valid, so we have to hire provisionally. Lansingburgh: The door project is completed except for the door sweep on the front door. The basement steps are poured. The contractors say they will be done by the end of the week. A new basement door is needed, but that will require a change order. The window project has been started. The asbestos abatement is completed on the front of the building. The 2019 Construction Grant has been completed and sent in. That is for repairs to the North wall and parapet walls above the reading room. UHLS has less money than the grants applications. They will fully fund some projects. Ours is not as scalable as it used to be. E. Katz Greenstein said things "are in play". We have received a \$30,000 bequest. The intent seems to be for it to be spent for Lansingburgh. Cameras will be installed August 27. Ray Starman in circulation has passed a milestone. He has worked at TPL for 30 years. A motion was made by E. Katz Greenstein to congratulate him and to thank him for 30 years of loyal and dedicated service to the library and to the people of Troy. A. Nock seconded the motion and it was approved. TPL no longer shares government documents with RPI. (They left us.) Everything is online now.

Our next meeting will be September 11. 5:15 for Finance, 5:30 for the regular board meeting.