

Meeting of the Board of Trustees of the Troy Library November 13, 2018

Attendees: N. Burgin, M. Gavazzi(presiding), E. Katz Greenstein, C. Kennedy, M. Miller, A. Nock, L. Segreto

Also attending: P. Hicok, J. Charde

Minutes: corrections: In the "President's report" it should read, "pay fines with credit card." In the same paragraph, it should read, "Tim Burke's conference as President." Motion to approve the minutes, with corrections, made by M. Miller and seconded by L. Segreto. Approved. J. Charde offered to make the changes.

Public comment: None.

Treasurer's report: M. Miller recommended that "we pay the bills." Approved.

Building committee: Met November 5. The director is going to update the Butler Roland Mays document of what needs to be done. Next meeting is December 3.

Fundraising committee: C. Kennedy said "we do want to fundraise." The children's librarian wants to get STEAM related toys. The current goal is \$1,000. The director would like to take the back room in the art gallery and convert it into a children's space, both for story hour and a place children can use. He has not priced it out yet. The Friends of TPL are "all in". One goal could be getting Friends online. A. Nock asked what kind of mini campaign would this be. We can strategize after this mini campaign is over on what worked.

Annual appeal: The letter has gone out to the general public. We have another version, for the high end donors. M. Gavazzi handed out sheets with those donors names. Each board member marked if they knew the donor; that member will sign the letter to make it more personal.

Administration committee report: We will have another meeting on Friday, November 16 at 11:30.

Building tour: Outside needs work. The West and South sides "lower and upper marble" needs securing and cleaning. We do not know where we are going to find balustrades to replace those that are missing. The North and East sides are all brick and scheduled for work next.

IT proposal: Our current IT support will no longer be able to give his full attention to the library. The director called Lauren Groff. The system has gotten bigger and more complicated than when we started. We currently have three networks: public, staff and circulation. It will be expensive, even with generous discount. Luke Bowen could be the contact person here at TPL. Most problems can be fixed remotely. The director says, "It isn't quite a plan yet." He added, "Professional services don't need to be bid." He will continue the conversation tomorrow with the company.

President's report: 2020 census is establishing "count committees". 50,000 people, which is currently Troy's population, is the cut off for Federal money. There will be an emphasis to do the census online. Libraries could play a big role. Narcan is available for libraries. We could get 2 doses per branch. The president was thinking we could have staff volunteer if they wanted to be trained. TPL Foundation legally has to donate. Open Meeting Law is covered in our handbook. The protocol is that each Chair will notify the director when the meeting will be and J. Charde will post the information. Usually 72

hours or three days is required. M. Gavazzi and M. Miller went to the Gloversville Library Renovation Celebration. They raised nine million dollars in five years.

Director's report: Roland, Butler Mays proposed a fee of \$6,500 for a preliminary evaluation of air conditioning for the Main library. It would be best to have a long term plan in place. RPI Tutor Time is participating in a Holiday Tree contest. Three Capital District libraries are participating in the upcoming library moonwalk program. For further details see Director's Report Nov. 11, 2018. Troy Public Library and the Friends of TPL are on Face Book.

UHLS: Some member libraries want the current contract re-evaluated. UHLS directors Association is discussing having a new contract agreement in 2020. The cost is currently .0584 cents per transaction. CORE training in 2019 will be held January 16, April 17, July 11, and October 15. All meetings will be at 6:30. Upper Hudson is updating Sierra as of today. The Expedition program continues until November 30. Cohoes could not use the UH grant, so UH looked at who wasn't funded at 100%. Market Block Books is holding a fundraiser for TPL on November 18. The Friends are asking how TPL can help young families.

Next meeting is December 11, 2018. Finance meeting is at 5:15. Regular board meeting is 5:30.