

Meeting of the Board of Trustees of the Troy Library May 9, 2017

Attendees: N. Burgin, M. Gavazzi, E. Katz Greenstein (presiding), M. Miller, M. Oliver, D. Salomon, L. Segreto

Also attending: P. Hicok

No public comment.

Oath of Office: David Salomon made the Oath of Office of Trustee of the Troy Public Library.

Executive Session: The Board went in to Executive Session at 5:33 and came out of it at 5:45.

Minutes: Two corrections were noted. In the "President's report" it should read "Dormitory Authority", not "Dormitory Department". In the "Directory's report" it should read, "The need to have it taken down was immediate". The motion to approve the minutes, with corrections was made by M. Gavazzi and seconded by L. Segreto. The minutes were approved with corrections.

Treasurer's report: The date on the "Cash Requirements" should read "As of April 30, 2017". D. Salomon made the motion to recommend the cash payments be paid. M. Miller seconded the motion. Approved.

Approval of new hire: Amy Relyea is the new hire in Young Peoples' Services. She previously worked at Siena. She has been hired provisionally since the next civil service test has not been scheduled yet. The motion to approve her hire was made by D. Salomon and seconded by N. Burgin. Approved.

2018 Budget: The Director wants the Board's perspective on the budget with regard to operating within the 2% tax cap. Two per cent of the current tax levy is \$20,540. Each percentage goes up by \$10,270. We are not sure of what the tax cap will be until the end of August. Our information needs to be printed before then. One year we did 1.9% which is in the spirit of the 2% tax cap. We could hold until we get the numbers. All District Libraries have votes in the Fall. The average local support of the 29 Upper Hudson Library System is \$19.39 per capita. Troy is #17. Our material budget is \$1.53 per capita. It was \$1.31. Personnel numbers are higher because we are open more hours. Sage is cutting their library hours in the fall, D. Salomon reported. He also asked if we have a gate count by the day of the week. We have numbers for reference, circulation and Wi-Fi interactions, but no gate count. Salaries and benefits are following the salary schedule as previously approved. The Board must have a 2/3 majority vote in order to exceed the tax cap and put it on the budget. We usually do that as a precaution. The tax cap is linked to the cost of living. The Personnel line will probably exceed the tax cap. The amount of \$45,000 is budgeted in as the delinquent tax amount. M. Miller asked if it would make sense to go over the tax cap amount by a lot, rather than often. July is when the Board needs to approve the budget. The Director would like to see: \$15,000 in building repairs, a boost of \$10,000 for the material budget and personnel salary schedule as approved.

President' report: Lansingburgh branch will be getting "Bullet Aid" from Senator Kathleen Marchione. Last year's amount was \$5,000. The Construction Grant will require TPL to match 25%. There will be a class, "Construction

Grant 101" on May 25, at UHLS. There will be two sessions offered: 10-11:30 AM and 6:30-8:00 PM. The Upper Hudson dinner is June 14. The deadline is May 26. Look for a Doodle poll tomorrow to see when everyone is available for a meeting on the by-laws. The Friends of the Troy Public Library have now separated from New York Library Association. They continue to work together. June 3, there will be a yard sale at both locations, coordinated by Barbara Urban. The TPL newsletter should be coming out soon. TPL will be at the Farmer's Market from 9-2 on the 2nd Saturday of the month.

Director's report: The work has been done on the roof drain. We still need to re-plaster and fix damage done by the leaks. An engineering question is: Do we re-install the four vents? The side door at Lansingburgh is the worst of the two doors there needing repair. It involves environmental issues, and needs a transom and a window in the door, and be commercial grade. Rosch General Contractors gave an estimate, for this one door, of \$13,680. If the Board knows of other contractors, please forward that information to the director. CFA Grant: managing the CFA application is a lot of work for a small chance. SAM grants can be used as part of the match for construction grants. We are about to get a security person. That person will work 20 hours per week and will be paid biweekly. Christine is the point person for training. Trivia night went well. They usually make a couple hundred dollars. M. Gavazzi asked about having a meeting room in the old administration office upstairs. It would need to be a locked room, with windows in the doors. It would be hard to get doors with those qualifications, at a reasonable price. Board members will be getting email addresses linked to the library. Watch for something in your current email with directions.

No public comment

Next Board meeting is June 13, 2017. Finance meets at 5:15. Regular Board meeting is at 5:30.