

Meeting of the Board of Trustees of the Troy Library November 17, 2017

Attendees: N. Burgin, M. Gavazzi, E. Katz Greenstein (presiding), M. Miller, A. Nock, M. Oliver, L. Segreto

Also attending: P. Hicok

Minutes: "Segreto" is the correct spelling. In "Corrections" it should read, " We will be receiving a \$40,000 bequest." The space between " \$40,000" and "bequest" was inadvertently omitted. A motion to accept the minutes with correction came from L. Segreto and was seconded by M. Gavazzi. The minutes were accepted.

No public comment.

Treasurer's report and approval of expenditures: M. Oliver made the motion that we pay the bills. M. Miller seconded the motion. Approved.

SAM grant: The director had to fill out more paperwork. He had the repair broken into phases. The SAM grant is for \$125,000. The east wall and east wall parapet would involve repairing and/or replacing capstones and resealing east wall. The director submitted the east wall work for the SAM grant. It takes a long time to process the grant. We have to pledge the matching money and be able to show that we have the money and that the money was pledged. (\$7,000 pledged.) The bricks in this wall were intended to be painted, and have been over the years. P.C.C. Masonry was the contractor who gave the estimate.

President's report: The request to the Troy Public Library Foundation for \$20,000 was made and approved for the Lansingburgh door/window project. It will be a 2017 disbursement. Upper Hudson Library System is reviewing their grant process. Boards and directors were not happy with the way the grants were distributed. Information of the disbursement is on their website. They are updating the process. New York Library Association conference was held recently in Saratoga. P. Hicok, E. K. Greenstein and some staff attended. There was an emphasis on "Libraries=Education". NYLA Advocacy Day will be February 27, 2018. This is when all the library supporters visit with their State Legislators to ask for their support. The Friends of the Troy Public Library will be having a "Meet and Greet" in the Art Gallery here at Main on December 9, from 4-6PM. They will also be wrapping books at Market Block Books. November 19 Market Block Books will be holding a Library benefit from 11-3. Twenty per cent of the book sales goes to Troy Public Library. The "Wish List" for the library will also include the 20% discount. There will be a holiday party for the staff and board members of TPL on December 15 at 6 PM at the Polish- American club in South Troy. It will cost \$20-\$25/person. There will be a cash bar.

Director's report: The workshop with Valerie Gross went very well. Staff is working of changing the vocabulary for events, and workshops. There are some changes already on the web site. P. Hicok was inspired to use "Libraries=Education" for the annual appeal letter. There is a library donation link on our web site. 35,000 letters go out. We usually have a good response, raising \$20,000-\$30,000. On November 3, we had the sheriff's department do an "Active

Shooter" training. Their recommended responses are 1) Run, 2) Hide and 3) Fight, in that order. A person only has 30 seconds to make their decision. Other area libraries are also doing drills, some with patrons in the building, some with only staff. Brianna Tiernan has been hired provisionally. We are interviewing for a library assistant for Circulation. The door and stairwell to the basement where the furnace is located at Lansingburgh are in desperate need of repair. The door is wood covered with metal. Not only will it need to be replaced, but so will the wall and the steps leading to the furnace. Rosch Brothers have been asked for an estimate, with a break down for repairing the different components. Security is "better". The security company is going to do more training of their staff. Lansingburgh doors should be in within a few weeks. Windows still need to be bid. The number of windows dements on how much money is left after the doors are done. Hopefully the windows will be done next spring. For more details, please see "Director's Report: November 14, 2017".

Old/New business: There was a question on committees. Why are there no chairs of our committees? The President or the Director can call a meeting. M. Gavazzi made a motion, seconded by L. Segreto that we elect a chair of the Building Committee. The vote was five "yes" votes with 2 abstentions. M. Gavazzi made the motion, seconded by A. Nock to elect M. Miller as chair of the Building Committee. The motion passed with 6 voting yes, and one abstention. Upper Hudson does not have a grant writer.

No public comment.

Next meeting: December 12, 2017. Finance meets at 5:15. There will be an abbreviated board meeting at 5:30, to approve the expenditures.