



## 2012/2013 BUDGET

### Revenue:

	<u>2012 Budget</u>	<u>2013 Budget</u>	
Tax Levy	815,000	*920,509	
LLSA	14,000	14,000	
E-rate reimbursement	2,000	2,000	
Photocopies	6,800	6,800	
Fines and Fees	22,000	22,400	
Sales	4,000	4,000	Mostly sales of donated material
Library Solicitation	9,000	11,000	Fundraising
Miscellaneous Gifts	3,200	3,200	
LSTA Grants	2,000	2,000	
Support from Friends	5,000	5,000	Support for library programs
Additional Grant Support	15,000	15,000	

<b>Total Revenue</b>	<b>898,000</b>	<b>1,005,909</b>
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\*Within the 2% tax cap guidelines. The actual 2012 levy was \$890,000. The lower amount listed here was for budgetary purposes and was an estimate of anticipated revenue from the City of Troy.

### Expenses:

	<u>2012 Budget</u>	<u>2013 Budget</u>	
<b>Salary and Benefits</b>			
Salary	567,850	*600,209	
Health Insurance	23,600	28,800	Library covers ½ of the health insurance
Retirement	20,600	21,400	TIAA-CREF
Disability	2,000	2,000	
FICA	42,500	44,200	
Unemployment	3,000	3,000	
Staff Development	1,000	1,000	
<b>Total:</b>	<b>660,550</b>	<b>700,609</b>	

\*Includes a small step increase for staff and additional part-time custodian.

### **Operating Business**

Payroll	2,600	2,600	
Audit	6,600	6,600	
Automation	11,900	14,700	New formula from UHLS
Memberships	800	1,000	Associated with publication
Mileage	250	250	
Insurance	22,000	22,500	
Printing	5,100	5,500	
Professional services	5,000	5,000	Fees from attorneys, architects, etc.
Misc. Administration	2,000	2,000	

**Communications**

Postage	4,500	4,000	Going to paperless notices
Telephone	6,500	6,700	

**Equipment**

Purchase	2,800	3,500	Additional computer equipment
Rental	2,500	2,500	
Maintenance	2,000	2,500	
	3,300	3,800	

**Supplies**

Promotional Materials	1,000	1,000	
Office	4,800	4,900	
Library	6,500	6,700	

<b>Total</b>	<b>90,150</b>	<b>95,750</b>	
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**Facility****Utilities**

Gas	23,000	23,000	Not anticipating any increase
Electric	19,000	19,500	
Water	1,500	1,500	

**Building Maintenance**

Repairs	6,000	9,000	Repainting, window repair
Supplies	3,000	3,000	
Contractual	17,500	18,500	Cleaning service, IT support
Furniture	2,000	2,200	
Lansingburgh Maintenance	4,800	5,200	Cleaning service

<b>Total</b>	<b>76,800</b>	<b>81,900</b>	
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**Materials****Books**

Main Circulation	18,600	40,000	
Reference	5,000	4,000	
Main Juvenile	10,500	20,000	
Young Adult	1,200	4,000	
Lansingburgh	8,500	20,000	

**Other Materials**

Continuations	3,000	3,000	
Periodicals/data bases	4,300	4,700	
Audio/Visual	6,500	15,000	
Software	1,000	2,000	
Ebooks	2,900	5,850	
Bindery	400	500	

<b>Total</b>	<b>61,900</b>	<b>*119,050</b>	
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\* Last year's lower materials budget due in part to a loss of county and lower anticipated revenue from City of Troy tax collection

**Programs**

Writers/Speakers	6,800	6,800	Mostly supported by grants and donations
Supplies	1,800	1,800	

<b>Total</b>	<b>8,600</b>	<b>8,600</b>	
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<b>Total Expenses</b>	<b>898,000</b>	<b>1,005,909</b>	
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